

# CITY UNIVERSITY OF HONG KONG

## **GENERAL GUIDELINES FOR TEACHING STAFF APPOINTMENT**

City University of Hong Kong is a dynamic, fast-growing university that is pursuing excellence in research and professional education. The University is committed to nurturing and developing the talents of students and creating applicable knowledge in order to support social and economic advancement. English is the medium of instruction.

The level of appointment will be commensurate with the appointee's qualifications and experience.

### **Instructor I/II**

#### 1. Duties

As a member of a subject team, an Instructor is expected to:

- (a) undertake teaching and teaching-related duties, including instructional support, developing instructional materials, managing tutorials/ recitation sessions, setting and moderating examination papers, marking assignments and tests;
- (b) provide learning support and professional development activities, including supervision of student projects and learning activities, to enhance students' educational and learning experience; and
- (c) perform other duties as may be assigned by the Head of Department.

#### 2. Qualifications for Appointment

Candidates should have the following qualifications:

- (a) Instructor I
  - a recognized degree plus post-graduate qualification; and
  - 4 years' appropriate post-graduate full-time teaching experience (for a candidate without a post-graduate qualification, at least 6 years' experience will be required).
- (b) Instructor II
  - a recognized degree and/or a post-graduate qualification